**Home Buyer Request Form for Information**

Effective January 1, 2026

**Instructions for Buyer:**

The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cooperative, Inc. is committed to complying with NH RSA 205-A:32, which gives prospective home buyers the right to request certain documents and financial statements before purchasing a home in this community.

Please fill out this form, **attach a copy of your signed Purchase and Sale Agreement**, and give it to a member of the ROC Board of Directors, or the co-op’s property management company. Once a complete request is received, the cooperative must provide the information within 10 days.

**Buyer Information:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of home being purchased: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Buyer phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Seller Information:**

Name of current owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Request to ROC Board of Directors:

As a prospective buyer, I request the following information in accordance to NH RSA 205-A:32

1. Statement of any unpaid fees owned to the cooperative by the seller
2. Planned capital or major maintenance expenses in the next two years
3. Status of the Capital Reserve fund (including any earmarked projects)
4. Last year’s income statement and balance sheet
5. List of pending lawsuits or judgements against the ROC
6. Summary of insurance coverage provided by the ROC on the property, and what additional insurance coverage would normally be secured or is required by each home-owner
7. Statement about whether improvements made by the seller violate ROC rules
8. A copy of the co-op’s Articles of Incorporation, Bylaws, and Community Rules
9. The amount of monthly and annual fees, and any special assessments made within the last three years.

Buyer’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_