####  Cooperative, Inc.

**Non-Interference with Cooperative-Contractor Relationship Policy**

According to the bylaws of Cooperative, the board is charged with managing the day-to-day operations of the community. As such, it is important for members

who are not currently a Director or Officer of the Cooperative to allow the board to manage the

Cooperative-Contractor relationship.

Therefore, in order to effectively manage all past, current and future Cooperative-Contractor relationships at Cooperative, members and the Board of Directors are

required to adhere to the following guidelines:

⇒ The Board of Directors will assign one director to manage the Cooperative-Contractor Relationship for each contract relationship. An alternate may be assigned, as needed.

⇒ All communications with the contractor, including but not limited to communications

concerning the contracting of services, termination of contract, compensation for service(s), performance review, will be made by the person designated by the Board of

Directors, even though the board as a whole will make all decisions. Likewise, the contractor should direct all questions and concerns about the above mentioned matters

to the Board Member designated by the board, or his/her alternate.

⇒ Members who would like to share positive feedback, concerns, assign a task, or

otherwise participate in the Cooperative-Contractor Relationship, should do so by putting their feedback in writing, and delivering it to the Board of Directors. **At no time**

**shall members, other than stated above, interfere with the Cooperative-Contractor**

**relationship in any way.**

Failure to comply with the guidelines set forth in this policy will result in the following:

⇒ **1st Violation**: A friendly letter will be sent to by the Board of Directors, reminding the

member of his or her obligations under the policy set forth in this document. A copy of this letter will be placed in the member’s file.

⇒ **2nd Violation**: A written warning will be issued by the Board of Directors, indicating that

if the Non-Interference with Cooperative-Contractor Relationship Policy is violated a third time, the member(s) will be expelled from membership and lose any and all

associated rights and privileges.

⇒ **3rd Violation:** The member is expelled from membership in the Cooperative, in

accordance with the terms set for in the bylaws, and in accordance with N.H. law, RSA

301-A:20.

This policy was approved and adopted on \_, 20 .

The foregoing is a true and accurate account, attested by,

Secretary

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